

## **PARISH OF ST MARY, SHORTLANDS**

**Minutes of a Meeting of Parishioners and of the 97<sup>th</sup> Annual Parochial Church Meeting of St Mary's, Shortlands, held on Sunday, 24 April 2016, in the church following the 10.30 am service**

### **MEETING OF PARISHIONERS**

The meeting opened with prayer.

#### **Election of Churchwardens**

1. The Chair thanked the Churchwardens, David Jefferys and Adolph Williams, warmly for their service and commitment during the past twelve months. David was not seeking re-election. The Chair said his service would be acknowledged at a 10.30 am service when more people would be present.
2. The Chair said there had been two nominations, namely Adolph Williams and Coreen Corbin. There being no other nominations, the Chair declared Adolph and Coreen elected.

### **ANNUAL PAROCHIAL CHURCH MEETING**

**Present:** The Vicar, Rev'd Morag Finch, (*in the Chair*), Rev'd Jane Peters and Rev'd Richard Finch, (*Associate Vicars*), David Jefferys and Adolph Williams (*Churchwardens*), Tim Dawson (*Treasurer*), Judy Rambridge (*Secretary*) and 51 others.

**Apologies for absence:** Tim Aldred, Robert and Elizabeth Barnes, Ann Gimson, Richard and Margaret Shaw, Nick Stoffel and Peter and Tricia White

#### **Minutes of the 96<sup>th</sup> Annual Parochial Church Meeting**

1. The minutes of the 96<sup>th</sup> Annual Parochial Church Meeting held on 26 April 2015, which had been displayed on the church noticeboard, were taken as read. Julie Fox proposed, seconded by Jean Jackson, that the minutes be approved. Carried. The minutes were signed. There were no matters arising from the minutes.

#### **Presentation of the Electoral Roll**

2. In the absence of Nick Stoffel, the Chair read his report. The number on the electoral roll was 239 (230 in 2015), 115 of whom lived outside the parish. There had been 14 additions to the roll, namely Eileen Abeam, Christine Knight, John Prior, Filomena Brockwell-Prior, Alison Fraser-Black, Adrian Thomas, Jean Luckhurst, Stella Nightingale, Helen Bird, Sara Craggs, Kathy Hook, Catherine Hinshelwood, Alex Peck and Elaine Peck. Mary Azeez had moved away. He remembered Kathleen Friskney, Alan Stone, Ron Morrow and Alan Jones who had died during the year.

3. The Chair recorded the meeting's thanks to Nick who for many years had been the Electoral Roll Officer and was now stepping down. The PCC had appointed Margaret Shaw to succeed him.

#### **Review of 2015**

4. **Annual Report:** The Chair presented the annual report for 2015 which had been posted on the notice board at the back of the church and copies had been circulated at the meeting. The meeting received the report.

5. **Examined Accounts:** The Treasurer presented a simplified version of the accounts for the year ending 31 December 2015 which had been circulated at the meeting and answered questions. Copies of the formal accounts in the Charity Commission required format were posted on the notice board. The accounts had been adopted by the PCC. The Treasurer's main concern was the drop in pledged giving from the previous year and pointed out that the church received no outside funding and was entirely

reliant on contributions from members of the congregation. The accounts had been adopted by the PCC and were received by the meeting.

- \* \* A copy of the signed Annual Report and Financial
- \* Statement is attached as Appendix I

6. The Chair thanked Tim Dawson for the enormous amount of work he had done in preparing the accounts and during the year.

### **Report on the Fabric, Goods and Ornaments of the Church**

7. David Jefferys presented the Report on the Fabric, Goods and Ornaments of the Church, which had been circulated at the meeting. He thanked Stan Clark and Mike Harrison who had done a huge amount of minor maintenance around the church work over the year and Robert Barnes and Keith Dolton and those who have helped them for their work on major items such as the work required on the roof tresses and the roof leak over the organ loft. The report was received.

- \* \* The Report is attached
- \* as Appendix II

8. The Log Book and Terrier had been inspected and the statement signed by the Churchwardens.

### **Report on the Proceedings of the Deanery Synod**

9. Ann-Marie Jefferys reported on the proceedings of the Synod during the last year.

- \* \* The Report is attached
- \* as Appendix III

### **Appointment of Independent Examiner**

10. The Treasurer said that Bram Waring, who had examined the accounts this year, had indicated his willingness to continue and proposed that he be re-appointed. This was agreed. The Secretary was asked to write and thank Bram for examining the accounts this year.

### **Appointment of Tellers**

11. There were four nominations for election to the PCC for four vacancies. The Chair asked if there were any more nominations. As there were none, it was not necessary to appoint tellers

### **Election of four Parochial Representatives of the Laity to the Parochial Church Council**

12. There were four vacancies for representatives of the laity on the PCC. Adrian Bingham, Derek Cooper and Susie Shelton were not seeking re-election and the Chair thanked them for their contributions to the PCC during their years of service. There were four nominations duly proposed and seconded, namely Sally Aldred, Kay Coleman, David Jefferys and Tony Wright-Jones. There being no other nominations, the Chair sought agreement that they should be elected *en bloc*. Tim Dawson proposed the four nominees be elected *en bloc*, seconded by the Rev'd Jane Peters, and carried.

### **Commissioning of PCC and next PCC meeting**

13. The Chair said the PCC and Churchwardens would be commissioned at the 10.30 am service on Sunday, 12 June, the day of the Parish Picnic.

### **Appointment of Sidesmen**

14. David Jefferys thanked all the sidesmen who had so acted over the last year. All the sidesmen were prepared to continue. Betty Rider had been appointed by the PCC during the year. There was one new sidesman, namely Stella Nightingale. David proposed that the existing sidesmen be re-appointed and Stella Nightingale be appointed. This was agreed.

### **Election of Officers and Standing Committee**

15. The Chair asked that the members of the PCC only should vote on the following elections.

16. The Chair proposed that the following appointments be made: Adolph Williams as Vice-Chair, Tim Dawson as Treasurer, Robin Hogg as Assistant Treasurer and Judy Rambridge as Secretary. This was agreed by members of the PCC .

17. The Chair proposed that the Standing and Finance Committee should comprise the Vice-Chair, Churchwardens, the Secretary and the Treasurer, with herself as Chair. This was agreed by members of the PCC.

**2016 Onwards**

18. The Chair spoke about the forthcoming events at St Mary’s during 2016.

\* \* The Chair’s remarks are  
\* attached as Appendix IV

**Licensed Lay Ministry**

19. Catherine Bingham and Sally Aldred were to be licensed as lay ministers on 21 May and Catherine spoke about the roll of lay ministers which is a new roll in the diocese.

**Deputy Churchwardens**

20. Adolph Williams said the existing Deputy Churchwardens, namely, Pat Chase, Bram Waring, Derek Cooper, Anny Swatton, Ann Parks and Sara Craggs were willing to continue. He sought agreement that they should continue and proposed that David Jefferys be appointed a Deputy Churchwardens. These proposals were agreed.

The meeting closed with the Grace.

Date .....

Chair .....