

**THE PARISH CHURCH OF ST MARY'S
SHORTLANDS, KENT**

**ANNUAL REPORT
and
FINANCIAL STATEMENTS
of the
PAROCIAL CHURCH COUNCIL
for the year ended 31st December 2022**

Incumbent: Rev Jane Kustner

Churchwardens: Mrs Kate Buchanan
Mrs Marion Westropp

Secretary: Ms Jay Sharma

Treasurer: Mr Timothy Dawson

Independent Examiner: Mr Graham Smedley

Trustees' Annual Report

2022 Report and Accounts for the Parochial Church Council (PCC) of St Mary's Church, Shortlands

Aim and Purposes

The PCC aims to reflect the mission, values, and strategic objectives in its development of leadership, programme planning, site development and governance of the church.

The primary object of the PCC is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states that the PCC 'is to co-operate with the incumbent, (the Reverend Jane Kustner) in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical'.

The PCC is also responsible for the good maintenance of the church site including the church building, halls, and grounds.

The PCC also approve three trustees for St Mary's Preschool board and the chair of the board. The school is run independently of the PCC but operates under their oversight and uses the same Charity number.

Objectives and activities

The mission statement of the PCC is: Sharing the Love of God.

When planning our activities for the year, consideration has been given to the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. Through our activities, we aim to provide:

- Worship and prayer; learning about the gospel, developing faith in the Christian message of forgiveness and salvation, and furthering the communication of the gospel in prayer and scripture, music, and sacrament.
- Provision of pastoral care, including prayer and home communion for people living in the parish and members of the congregation.
- Mission and outreach work, including the provision of resources and teaching to local schools.

In 2022 the PCC underwent an extensive consultation process to develop its vision and mission for the short (1-2 years), medium (3-5 years) and long term (5-10 years).

The strategic objectives in summary are:

- Growing as disciples: "love the Lord your God with all your heart, soul, mind and strength" Mark 12:30
- Growing in knowledge of each other; building confidence: "willing to give the reason for the hope that we have" 1 Peter 3:15 – and building fellowship: "clothe yourselves with compassion, kindness, humility, gentleness and patience" Colossians 3:12
- Community engagement: "Live as children of light – for the fruit of the light is found in all that is good and right and true" Ephesians 5:9
- Prophetic and challenging: "You are the salt of the earth" Matthew 5:13

The PCC aims to reflect the mission, values, and strategic objectives in its development of leadership, programme planning, site development and governance of the church.

The PCC also carried out experimental reordering works to the church space under Archdeacon's licence (in 2020/21). Retrospective Faculty applications are now in progress to approve the installation of an Audio-Visual system, a Drinks station, and the permanent removal of about half of the church pews.

The experimental period has borne fruit in terms of mission to the community through the community café, streaming of services to those at home, and flexibility of space for a variety of worship and other outreach activities.

Key activities in the church are under the leadership of committees; mainly managed by volunteers and supported in some cases by paid staff.

Committees comprise: Standing and Finance Committee, Children and Youth, including Uniformed representation, Fabric, Future Generations (physical development of site); Vision and Mission; Parenting; Pastoral; Worship and Ministry; Twinning with a parish in Douai.

We are also committed to serving our local community with representatives on Deanery Synod, Churches Together in Beckenham, Welcare, and Shortlands Residents' Association.

Our Mission Beyond the Parish charitable giving committee meets once a year when charities are sponsored by members of the congregation and voted on by the group. We have special monthly themes and activities to raise money as well as a grant from the church.

There are two paid ministerial posts: Director of Music (DOM) and the Junior Church Coordinator (JCC). Our DOM, as well as leading our robed and popular choir and directing the music group, also arranges concerts and musical activities for education and fund-raising. We are in the process of appointing an organ scholar.

The JCC manages a team of junior church leaders and works with volunteers to run a Youth club and Tea Time Together for young families.

The PCC is very dependent on volunteers who contribute to various tasks, including maintaining the property and grounds, ensuring a warm welcome to our services, decorating the church weekly and especially for major festivals, catering for events, administration and ushering for occasional services.

The officers of St Mary's are also volunteers, in particular our Treasurer and Secretary to the PCC and Churchwardens.

Achievements and performance

Vision and mission

The vision and mission statement approved by the PCC in December 2022 is in the process of implementation. Future initiatives include:

- Parenting and post-baptism support to families
- Welcoming group for new members and visitors
- Professional groups particularly those working from home.
- Extension of the Café to youth and home-workers
- Variety of teaching and study to attract different groups.
- Development of home groups.

The PCC rejoices in the support provided for their vision and mission by an ordained Self-Supporting Minister (SSM), Licensed Lay Ministers (LLM) and a Licensed Reader. There are Licensed Lay Pastoral Assistants (LPA) who provide ministry and pastoral care to many in the community, ably supported by a team of pastoral volunteers.

Bible Study, Lent and Advent groups and Retreat days have been led by our SSM, reader and lay ministers.

We have two people preparing for ordination who, with the lay ministers, enrich our teaching and worship with preaching, teaching, and leading traditional and new forms of worship.

After our last incumbent, Reverend Gary Best, left, the Diocese provided an interim priest in charge, the Reverend Jane Kustner, to provide stability, and continuity. Rev Jane has been instrumental in the work on the vision and mission as well as contributing to a stable and forward-looking atmosphere.

Her role has included assisting to process the reordering project through the appropriate Diocesan channels, provide consistency of worship and begin a healing process ready for a new longer-term incumbent. She has continued the traditions of the church as well as introducing initiatives in worship and organisation. Post year-end, at the March 2023 PCC meeting, her tenure has been extended from 18 months to cover Christmas 2023 and Easter 2024 on the suggestion of the Bishop.

Worship and prayer

We are blessed with relatively high attendance at our main Sunday services and especially at the major Christian Festivals. Congregations began to build back up in response to relaxation of lockdown and development of mission activities.

Attendance at our Easter Day service in 2022 was 162 and at Christmas 410 people attended the three key services. The crib service attracted 240 people. The Harvest celebration was attended by more than 180 people including 50 children. The congregation at our main Sunday service varies a lot, with an average of about 80 including 6 children.

The musical tradition of St Mary's comprises the robed choir and the music group. Over the last year the DOM has embraced both groups and enabled more cooperation and creativity, including the combined Taizé service which is very popular. In response to requests for more diversity in worship a new service 'Come Holy Spirit' has been introduced, which is led by our lay ministers and other lay members as well as the incumbent and ordinands.

Choral evensong continues to be popular as well as informal music group services. All are welcome to attend our regular services.

Occasional services for 2022 have included:

Baptisms	11
Funerals in church	5
Funerals elsewhere	4
Interments	5

Our occasional baptisms and funerals have attracted large congregations.

We continue to be inclusive in our response to Baptism requests, warmly welcoming families and using the Baptism service as an opportunity to make them feel welcome and honoured. This gentle witness is encouraged in the liturgy, sharing the gospel message and welcoming at the door.

We are looking forward to a marriage blessing and another wedding in 2023 and Rev Jane is taking the couples through marriage preparation.

There are 6 Confirmation candidates whom Rev Jane has been teaching since October, and they have been involved in drama and reading in the main Sunday service.

The church is able to accommodate large gatherings for funerals and civic events such as Remembrance when we welcome officials and representatives from the wider community.

The Wednesday communion attracts between 12 and 15 people. It has grown in its attendance and in discipling the congregation through teaching, conversation, and liturgy.

Electoral roll

At the last APCM there were 171 members on the Church Electoral Roll, 90 living inside the parish, with 81 living outside the parish. A report from the Electoral Roll officer is included with the papers presented to the APCM.

Children and Youth

Our JCC has introduced a number of initiatives this year, including a youth club which attracts many teenagers from the community, most of whom do not yet attend church.

The Junior Church offers teaching for young people from experienced, committed teachers. The young people often share with the congregation what they have learned.

They use the 'Roots' material which offers flexibility for different styles of teaching and ages. This material has the advantage that it follows the lectionary being expounded in the church for the adult congregation.

Tea Time Together is a monthly event similar to 'Messy Church' where children, parents and carers can play and do craft activities together and enjoy a gospel message, tea, cake, and singing and dancing!

The Thursday toddler group attracts a wide range of young children, parents and carers in morning and afternoon shifts. All are able to relax in the church with quality toys and space to run around as well as providing opportunities for conversations and explorations of faith.

Deanery Synod

Three members of the PCC sat as representatives on Beckenham Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the Church. The report of the Deanery synod representatives is included in the papers presented to the APCM.

Two of our Deanery Synod representatives also sit on the Diocesan Synod.

Stewardship

Stewardship is the Christian expectation that as a demonstration of their discipleship members of the congregation make regular donations to finance the activities of their Church.

Regular giving is currently by monthly envelope and standing orders. We carried out a Stewardship campaign early in 2023. We are looking to appoint a new Stewardship secretary in 2023 to focus on promoting regular giving.

During the year we installed a 'Collectin': a contactless payment system to boost giving especially at occasional services. We have yet to analyse the effects of this new initiative.

Maintenance

A Fabric Committee was set up in 2022 to monitor larger maintenance jobs and schedule short- and longer-term works.

A Quinquennial was conducted in November 2022 and the report is being translated into a detailed maintenance plan by the Maintenance officer and Fabric Committee. A tree survey was conducted in 2022 and the works are continuing in 2023.

Mission and evangelism

Mission Beyond the Parish raises funds for twelve charities a year nominated and voted on by a committee. This is an important demonstration of our corporal discipleship.

Monthly giving and special events contribute to donations as well as a payment of £275 per charity from our funds.

We continue to support Welcare in Bromley.

Eleven issues of the parish newsletter SPAN were produced in 2022. They are a combination of gentle evangelistic editorials as well as features on community and church activities.

We have started to implement 'IKnowChurch' to store and protect our data and to communicate with members and those attending occasional services regarding special services and relevant activities.

The church computers have been updated and files are backed up to the Cloud for data security purposes.

We continue to use our grounds for mission and evangelism, including Stations of the Cross.

Pastoral care

Several members of our congregation are unable to attend church services or events because of infirmity, illness, or ongoing concerns about exposure to Covid. The pastoral team visit, run services in nursing and residential homes and take home communion as requested. They meet weekly for sharing in confidence, mutual support, and prayer.

Healing prayers are offered monthly in the main Sunday service.

Ecumenical relationships

Rev Jane is actively involved in the Clergy Chapter and the church is committed to Churches Together in Beckenham. Several members of our church take part in CTIB activities, including the Good Friday Walk of Witness in Beckenham, and we hope to build on this involvement next year.

Twinning/Jumelage

A group from our congregation visited Douai in May 2022 to celebrate 25 years of the relationship, albeit two years later. We are now preparing to welcome a small group from Douai to visit from Saturday 29 April to Monday 1 May 2023.

Social media

As well as the website, we use Facebook for streaming services and have several Whatsapp groups for communication.

We look forward to the upgrading of the external infrastructure with the installation of fibre to improve internet performance. We would like the capacity to stream services and other events on YouTube to reach a wider mission field.

The use of Zoom during lock down has been extended to teaching groups and for remote attendance at occasional meetings.

Financial review

The net income/ expenditure on the unrestricted funds shows a small surplus in 2022. In addition, £21K was received in donations, income tax recovery and dividends/interest for restricted funds, principally to the Future Generations Project (FGP).

The substantial variances from 2021 are noted below:

Statement of Financial Activities

At the end of 2022, the value of the Investment Asset had fallen by £20K (2021 an increase of £23K) as inflation increased and talk of recession affected the stock market. Since the year end there has been an improvement of around £5K.

Restricted Donations increased by £20K, comprising donations to the Future Generations Project and tax recovery on donations.

Income and Endowments

Total income tax recoverable was down by £6K in 2022, this is based on the income received in 2021.

Collections 2022 are down by £3K. Congregations are now beginning to grow after the effects lockdowns reduces and with the impact of the vision and mission activities.

Fees for weddings and funerals were down by £4K. These Occasional services are picking up in 2023.

Expenditure

The total of Major repairs is lower by £21K. Costs in 2022 include the replacement of the patio doors in the hall of £6K, and the new desk and rewiring of the Audio-Visual equipment of £2K. This enabled the St George's chapel to be reinstated as a place of reflection and prayer.

Repairs and maintenance in 2022 included the replacement of a window in the church flat and a new pump for the church heating. Unbudgeted expenditure in 2022 in Grounds of £11K was for a tree survey and associated work.

Balance Sheet

The Investment Asset of £17K comprises a gross loss of £20k on valuation less dividends received of £3k which were reinvested.

The amounts added to Restricted funds in 2022 were as follows: Development (FGP) £20K, Church repair fund, £6K, Hall repair fund, £6K. The repair funds represent amounts required to be reserved by the Diocese for Quinquennial repairs.

The Unrestricted Funds benefited from a welcome legacy of £10K.

Structure, governance, and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and the PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the Priest in Charge. Churchwardens (2), Deanery Synod reps (3),

members elected (12) by those members of the congregation who are on the electoral roll of the Church.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. A report is included in the papers presented to the APCM.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC has six regular meetings during the year but in 2022 met on nine occasions.

Extra meetings were needed to address the arrangements for having an interim priest in charge (attended by Acting Archdeacon Katrina Barnes), for feedback from the Diocesan Advisory Committee on the proposals for re-ordering St Mary's Church (attended by Archdeacon Andy Wooding-Jones), and to engage in a full discussion of the new Vision and Mission strategy and the budget for 2023.

The Standing and Finance Committee has power to transact the business of the PCC between the meetings subject to any directions given by the PCC and financial limits. During 2022 the PCC agreed terms of reference for a Fabric Committee to have oversight of repairs and maintenance of the church and associated buildings and the grounds.

Other committees (Children and Youth, St. Mary's Pre-School, Mission Beyond the Parish, Twinning and Future Generations) report back to the PCC as required.

The Friends of St Mary's is a separate charity which supports the Church in practical ways, raising funds through subscriptions from members and fund-raising social events.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). There were no events reported during the year.

Risk assessment

The PCC introduced a new Risk Assessment document and evaluation procedure in 2022 which will be reviewed on an annual basis. Two risks were identified in 2022 being the state of the nave roof, and the heating system. Both these areas are being investigated and plans being drawn up by the Fabric committee.

Administrative Information

St Mary's Church is situated in Shortlands, and it is part of the Diocese of Rochester within the Church of England. The correspondence address is The Parish Office, Church House, 39 Kingswood Road, Bromley, BR2 0HG. Registered charity number 1130802.

PCC members who have served at any time from the date of the last APCM until the date this report was approved are:

Ex Officio members:

Incumbent: The Reverend Jane Kustner

Wardens: Kate Buchanan; Marion Westropp (from May 2022)
Sarah Leonard (until May 2022)

Elected members:

Catherine Bingham (from 2021)

Jan Boam, representative on Deanery Synod and Diocesan Synod

Pat Chase (from 2020)

Tim Dawson (Treasurer) (from 2021)

Julie Fox (from 2021)

Prof. Mark Fox (from 2021)

Lynsey Grover (until 2022)

Robin Hogg (from 2022)

Ann-Marie Jefferys, representative on Deanery Synod and Diocesan Synod

Dr David Jefferys (from 2022)

Pauline Lambourne (from 2022)

Hazel Leech (until 2022)

Stephanie Maurel (Secretary) (until 2022)

Keith Mills (from 2020)

Jay Sharma (Secretary) (from 2022)

Glo Sherman, representative on Deanery Synod

Sue Slaney

Rachel Tillotson (from 2021).

We thank all those who contribute to the governance, running and mission and ministry of the church. In particular we thank those PCC members who retired during the year: (Sarah Leonard, Stephanie Maurel, Lynsey Grover, and Hazel Leech).

Report approved by Reverend Jane L Kustner, priest in charge:

Signature

Date

**Independent Examiner's Report
to the St Mary's Shortlands Parochial Church Council**

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I report on the accounts of the Church for the year ended 31st December 2022, which are set out in pages 1 to 18.

Respective responsibilities of trustees and examiner

The Church's trustees are responsible for the preparation of the accounts. The Church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the Church and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145 (1) of the Act, I confirm that I am qualified to act as an independent examiner under the provisions of that section of the Act.

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Graham Smedley

Address:

Date

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31st December 2022

All figures in £'s

	Note	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
INCOME AND ENDOWMENTS					
<i>Voluntary Income</i>	2(a)	129,959	19,725	149,684	162,744
<i>Activities for generating funds</i>	2(b)	14,940	0	14,940	13,885
<i>Income from investments</i>	2(c)	3,469	1,481	4,950	4,751
<i>Income from Church activities</i>	2(d)	57,750		57,750	45,568
TOTAL INCOME		<u>206,117</u>	<u>21,206</u>	<u>227,323</u>	<u>226,948</u>
EXPENDITURE					
<i>Church Activities</i>	3(a)	205,897	0	205,897	201,926
<i>Raising Funds</i>	3(b)	91	0	91	123
TOTAL EXPENDITURE		<u>205,988</u>	<u>0</u>	<u>205,988</u>	<u>202,049</u>
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS		129	21,206	21,335	24,899
NET (LOSS)/GAIN ON INVESTMENTS		(20,365)	0	(20,365)	23,869
NET INCOME/(EXPENDITURE)		<u>(20,236)</u>	<u>21,206</u>	<u>970</u>	<u>48,768</u>
TRANSFER BETWEEN FUNDS		(12,000)	12,000		
NET MOVEMENT IN FUNDS		<u>(32,236)</u>	<u>33,206</u>	<u>970</u>	<u>48,768</u>
BALANCES BROUGHT FORWARD		85,013	334,211	419,224	370,456
BALANCES CARRIED FORWARD		<u>52,777</u>	<u>367,417</u>	<u>420,194</u>	<u>419,224</u>

BALANCE SHEET AS AT 31ST DECEMBER 2022

Note

FIXED ASSETS

2022 2021

Tangible fixed assets	6(a)	750,000	750,000
Investment assets	6(b)	155,467	172,420
		<u>905,467</u>	<u>922,420</u>

CURRENT ASSETS

Debtors	7	897	(1,351)
Short term deposits:			
Diocese of Rochester		282,909	258,534
Cash at bank and in hand		<u>42,073</u>	<u>33,646</u>
		<u>325,879</u>	<u>290,829</u>

LIABILITIES

Creditors: - Amounts fall due within one year	8	(61,152)	(44,026)
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NET CURRENT ASSETS

264,726 246,803

TOTAL NET ASSETS

1,170,193 1,169,223

FUNDS

Unrestricted - General	11	52,777	85,013
Restricted - Development fund	11	180,609	160,156
Restricted - Church repair fund	11	112,083	105,689
Restricted - Hall repair fund	11	<u>74,723</u>	<u>68,365</u>
		<u>420,193</u>	<u>419,224</u>
Restricted - Hall valuation reserve		750,000	750,000

TOTAL FUNDS

1,170,193 1,169,224

Approved by the Parochial Church Council on

and signed on its behalf by:

Rev Jane Kustner

Tim Dawson (Honorary Treasurer)

The notes numbered one to eleven on the following pages form part of these accounts.

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31st December 2022****1(a) ACCOUNTING POLICIES**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the regulations "true and fair view" provisions, and also prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102))

1(b) ASSETS*Consecrated property*

Consecrated and beneficed property is excluded from the accounts by Section 10(2) (a) and (c) of the Charities Act 2011.

Movable Church furnishings

Movable church furnishings held by the Incumbent and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. All expenditure incurred during the year on movable church furnishings, whether maintenance or improvement, is separately disclosed and usually written-off as expenditure in the accounts. Any exceptions to this policy are fully disclosed.

Other Property

SORP 102 was introduced in 2016 and allows three different bases for valuing fixed assets. We have opted to include the Church Hall in the accounts at its valuation on the introduction of SORP 102, in 2016. The Church Hall is therefore included in the accounts at its value on 1 January 2016. This represents the insurance value in 2006. No depreciation will be charged as any charge would be offset by an increase in the value of the Hall.

Other fixtures, fittings and office equipment

Other assets are usually charged to the income and expenditure account when purchased.

Investments

Investments are carried at their mid market value and the un-realised gain or loss is reflected in the statement of financial activities.

Short term Deposits

These are cash deposits held with the Diocese or one of our banks.

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31st December 2022**

1(c) FUNDS

Unrestricted Funds

These represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for use for any purposes by the PCC.

Restricted Funds

These represent the funds that have been received that are intended to be used for specific purposes. Details of the restricted funds held and the relevant restriction are shown in the notes to the accounts.

NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31st December 2022

2. INCOME AND ENDOWMENTS

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
2(a) <i>Voluntary Income</i>				
Planned Giving:				
- Gift Aid donations	77,050	0	77,050	79,453
- Income tax recoverable	23,704	4,351	28,055	34,001
Collections	3,896	0	3,896	6,795
Donations	10,187	15,374	25,561	38,767
Legacies	10,000	0	10,000	0
Sundry income	5,121	0	5,121	3,728
	<u>129,959</u>	<u>19,725</u>	<u>149,684</u>	<u>162,744</u>
2(b) <i>Activities for generating funds</i>				
Span advertising	5,532	0	5,532	4,695
Rent on Church House Flat	9,408	0	9,408	9,190
	<u>14,940</u>	<u>0</u>	<u>14,940</u>	<u>13,885</u>
2(c) <i>Income from investments</i>				
Dividends on CCLA Investments	3,411		3,411	4,280
Interest on Funds held at the Diocese	57	1,481	1,538	471
	<u>3,469</u>	<u>1,481</u>	<u>4,950</u>	<u>4,751</u>
2(d) <i>Income from Church activities</i>				
Fees for weddings and funerals	5,350	0	5,350	8,930
Hall lettings	52,400	0	52,400	36,638
	<u>57,750</u>	<u>0</u>	<u>57,750</u>	<u>45,568</u>
TOTAL INCOME	<u>206,117</u>	<u>21,206</u>	<u>227,323</u>	<u>226,948</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31st December 2022

3. EXPENDITURE

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021	
3(a) Church Activities					
Missionary and charity giving					
- Home	7,965	0	7,965	8,261	
- Overseas	1,856	0	1,856	825	
	<u>9,821</u>	<u>0</u>	<u>9,821</u>	<u>9,086</u>	
Parish share	76,319	0	76,319	78,996	/
Other Ministry costs	8,514	0	8,514	4,560	/
Church running and maintenance costs	58,358	0	58,358	56,379	/
Major repairs	7,934	0	7,934	27,000	/
Repairs and Maintenance	7,383	0	7,383	3,678	/
Grounds	11,334	0	11,334	611	
Church development	0	0	0	0	
Expenditure on Span	0	0	0	0	
Organist, choir and music	9,103	0	9,103	8,126	
Administrator's direct costs	15,213	0	15,213	12,708	
Bank charges	1,918	0	1,918	782	
	<u>205,897</u>	<u>0</u>	<u>205,897</u>	<u>201,926</u>	
3(b) Raising Funds					
Stewardship expenses	91	0	91	123	
	<u>91</u>	<u>0</u>	<u>91</u>	<u>123</u>	
TOTAL RESOURCES EXPENDED	<u>205,988</u>	<u>0</u>	<u>205,988</u>	<u>202,049</u>	

NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31st December 2022

4. STAFF COSTS

	2022	2021
Wages and salaries	37,616	34,487
Less: JRS Grants	<u>0</u>	<u>(1,166)</u>
	<u>37,616</u>	<u>33,321</u>

Average number of employees

	<u>5</u>	<u>5</u>
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During the year the Church staff comprised: a Director of Music, an Organist, Administrators in the Church Office, a Youth Worker, and cleaners. Payments to visiting clergy are also made and included in staff costs.

The clergy are paid by the Diocese and their emoluments are therefore not included in this disclosure.
All staff are part time.

5. RELATED PARTIES

No payments or expenses of any kind, were paid to any PCC member, persons closely related to them or related parties, in connection with their role on the PCC.

6. FIXED ASSETS FOR USE BY THE PCC

6(a) *Tangible fixed assets*

	2022	2021
Church Hall	750,000	750,000
Gross and Net Book Value	<u>750,000</u>	<u>750,000</u>

The Hall, excluding its land, is included in the accounts at its valuation in 2006.
The current insurance value is £3.3 million (2021 £2.9 million). We have chosen not to revalue the property as allowed under SORP 102.

6(b) *Investments*

CCLA Investment Account	<u>155,467</u>	<u>172,420</u>
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The Church investments are held in CCLA Church of England Investment Fund. No purchases or sales have taken place during the year.
Any dividends are automatically reinvested in the fund.

7. DEBTORS

	2022	2021
Debtors	897	(1,351)
	<u>897</u>	<u>(1,351)</u>

8. LIABILITIES

	2022	2021
Outstanding donations	(7,761)	4,749
Outstanding creditors	(26,795)	13,181
Retention and provisions	<u>(26,596)</u>	<u>26,096</u>
	<u>(61,152)</u>	<u>44,026</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31st December 2022**9. Contingency**

St Mary's Preschool operates independently of the church but under the Church's Charity Number. The PCC of St Mary's appoints three trustees to the Preschool board each year. The audited accounts of the Preschool are included in the Accounts and Annual Report presented to the APCM and filed with the Charities Commission and Diocese. The Preschool board consider that there are sufficient funds in reserves to meet any liquidation costs and any balance remaining would revert to the PCC. The PCC consider that the consolidation of the accounts with the church accounts would not add any significant clarity to the overall financial position

10. FUNDS

Certain funds have been designated for: the Church Repair Fund, the Hall Repair Fund and the Future Generations Project. The repair funds are maintained to cover the costs associated with the Quinquennial inspection of the Church and Church Hall. The Future Generations Project Fund is maintained to meet the costs associated with the possible redevelopment of the Church premises.

11. SUMMARY OF FUNDS MOVEMENTS

	Unrestricted Funds	FGP Fund	Church Repair Fund	Hall Repair Fund	Total
Balance at 1st January 2022	85,013	160,156	105,689	68,365	419,223
Income	206,117	20,453	394	359	227,323
Expenditure	(205,988)	0	0	0	(205,988)
Investment gains	(20,365)	0	0	0	(20,365)
Transfer between funds	(12,000)		6,000	6,000	0
Balance at 31st December 2022	<u>52,777</u>	<u>180,609</u>	<u>112,083</u>	<u>74,724</u>	<u>420,193</u>

11. SUMMARY OF ASSETS BY FUND

	Unrestricted Funds	FGP Fund	Church Repair Fund	Hall Repair Fund	Total
Fixed Assets	0	0	80,000	75,467	155,467
Current Assets	50,000	180,609	45,000	50,269	325,879
Current Liabilities	(61,152)	0	0	0	(61,152)
	<u>(11,152)</u>	<u>180,609</u>	<u>125,000</u>	<u>125,736</u>	<u>420,193</u>

St Mary's Pre-School Shortlands

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Financial Statements for the Year Ended 31 December 2022

Income and Expenditure Account for the year ended 31 December 2022

	2022			Total 2022	2021
	Unrestricted funds	Designated funds	Restricted Funds		
	General Funds				
	£	£	£	£	£
Income					
<i>Fees</i>					
From parents	9,428	0	0	9,428	10,987
From the London Borough of Bromley	76,482	0	0	76,482	72,728
	<u>85,910</u>	<u>0</u>	<u>0</u>	<u>85,910</u>	<u>83,715</u>
<i>Other income</i>					
Restricted Grants	0	0	2,971	2,971	1,889
Voluntary Fund	1,230	0	0	1,230	1,370
Fundraising Income (includes photo commission)	0	1,704	0	1,704	1,252
Other income	328	0	0	328	0
	<u>1,558</u>	<u>1,704</u>	<u>2,971</u>	<u>6,233</u>	<u>4,511</u>
	<u>87,468</u>	<u>1,704</u>	<u>2,971</u>	<u>92,143</u>	<u>88,226</u>
 Expenditure					
Wages and salaries	77,233	0	1,142	78,375	72,595
Hall hire and other occupancy costs	12,351	0	0	12,351	11,832
Equipment, materials and other educational services	2,082	1,253	1,460	4,795	5,843
Other costs	2,986	0	64	3,050	1,217
	<u>94,652</u>	<u>1,253</u>	<u>2,666</u>	<u>98,571</u>	<u>91,487</u>
 Operating Surplus/(deficit) before interest	(7,184)	451	305	(6,428)	(3,261)
 Interest income	88	0	0	88	6
 Surplus/(deficit) for the year	(7,096)	451	305	(6,340)	(3,255)

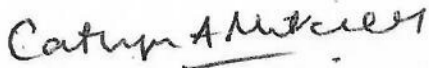
St Mary's Pre-School Shortlands

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Financial Statements for the Year Ended 31 December 2022

Balance sheet as at 31 December 2022

	2022 £	2021 £
Current assets		
Debtors and prepayments	156	936
Cash at bank and in hand	<u>38,562</u>	<u>44,222</u>
	38,718	45,158
Current liabilities		
Creditors and accruals	(300)	(400)
	<u>38,418</u>	<u>44,758</u>
Reserves		
Opening balance	44,758	48,013
Surplus/(deficit) for the year	(6,340)	(3,255)
Closing reserves	<u>38,418</u>	<u>44,758</u>
Closing reserves comprise:		
Unrestricted Funds -general Fund	35,300	42,395
Unrestricted Funds -designated for future equipment purchases	2,695	2,245
Restricted Funds (SEN)	183	0
Restricted Funds (Early Years Pupil Premium)	240	118
Total	<u>38,418</u>	<u>44,758</u>


Cathryn Mitchell
Treasurer

6/3/2023


Penny Horsman
Chair

6/3/2023

Report of Independent Examiner

I have examined the account records of St Mary's Pre-School Shortlands in accordance with the general directions given by the Charity Commissioners. In the course of my examination no matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. I hereby certify that the accounts above properly reflect the financial activities of the Pre-School for the year ended 31 December 2022

Lin Gui
Independent Examiner


(FCCA)

6/3/2023